

Latrobe Regional Health



our story

Latrobe Regional Health (LRH) is the regional provider of specialist health services in Gippsland.

LRH was established in 1991 following the amalgamation of public hospitals in Moe and Traralgon and a nursing home in Morwell. We became the major provider of acute mental health services in the region in 1995.

LRH has capacity for more than 350 patients. As Gippsland's regional hospital, we care for a population of more than 290,000 spanning an area the size of the Netherlands!

LRH offers cardiac care, surgery, medical, renal, emergency care, aged care, obstetrics, paediatrics, pharmacy, allied health and rehabilitation. Medical and radiation oncology are delivered by the Gippsland Cancer Care Centre on site. We provide inpatient care to people experiencing mental illness and community mental health services extend across the Latrobe Valley, Sale, Bairnsdale, Yarram, Orbost, Warragul and Wonthaggi. Our Macalister Unit at the hospital has 10 acute beds for older people with complex needs relating to mental illness as well as 10 nursing home beds.



our values

Person-centred care

We put our patients first in our care, planning and decision-making.

Integrity

We are honest and respectful in our dealings and accountable for what we do.

Excellence

We aim high to ensure our community receives timely and relevant care.

Working together

We will respond to challenges together to create a safe, quality health service.

COMMUNITY CHAMPIONS PROGRAM

Position Description - Community Advisory Committee Member

Location: Latrobe Regional Health

Reporting to: LRH Board of Directors

About the Community Advisory Committee

The Community Advisory Committee (CAC) provides a voice for the community and health service consumers in strategic decision-making and planning at Latrobe Regional Health (LRH).

The CAC's main purpose is to ensure the LRH Board of Directors has an understanding and appreciation of community views about local hospital services. The CAC is vital to the functioning of the board and is an important two-way channel, bringing information to the board's attention and taking information back to the community.

The role of a Community Advisory Committee member

- Provide direction on incorporating consumer, carer and community views into all levels of health service operations, planning and policy development.
- Provide feedback to the LRH Board of Directors on behalf of the community regarding health issues which may require community insights.
- Contribute to strategic planning to develop safe health services of a high standard.
- Review LRH reports and resources that have a community focus and provide feedback when necessary.
- Share feedback about LRH's services with the CAC and Board of Directors.
- Share with the community how LRH is working to improve outcomes for patient care.
- Advise and support the board with the development of community partnerships.

CAC Member Appointment

All appointments are for up to three (3) years and members can elect to reapply for a second term of three (3) years. Members are required to have a 12-month break after serving two consecutive terms of appointment.

Requirements

New Community Advisory Committee members will be required to complete the following:

- LRH orientation to gain an understanding of the health service.
- Training specific to the role of a Community Advisory Committee member.
- Annual training specific to health sector protocols.

Please note, assistance is available to complete any online or written training modules if required.

CAC members will be supported by LRH's Community Participation Officer and the LRH Community Champions Program in the completion of:

- Police check
- Working with Children's check (Volunteers)
- Vaccinations including an annual influenza shot and COVID-19 vaccines as required.

New CAC members will be registered on LRH's Community Participation database.

COMMUNITY CHAMPIONS PROGRAM

Position Description - Community Advisory Committee Member

Essential criteria

- Reside within the local government areas of Gippsland and have a sound understanding of community issues.
- Must be able to demonstrate a genuine interest in the greater good of the community and/or have a connection to LRH as a patient, former patient, consumer, carer or family member.
- Have an understanding of the needs, expectations, and health care concerns of at least one section/group within the community.
- An ability to reflect on and articulate the potential issues that confront patients, families and carers who receive services from LRH.
- Well-developed communication and listening skills.
- A reliable approach and courteous manner.
- Have the capacity to work collaboratively with the LRH Board of Directors, Executive, staff and fellow community members.
- Able to reflect on and present community views rather than focusing on personal or individual issues.
- Provide input and feedback on strategies and activities designed to improve services and outcomes for the community.
- Ability to respect the rights of patients/clients/residents, visitors, staff and volunteers in terms of confidentiality, privacy, duty of care and dignity.
- Aged 16 years of age or over.
- An ability to participate fully in the work of the Community Advisory Committee and represent the CAC and/or Latrobe Regional Health at relevant forums, community events and committees if necessary.

Who should apply

A Community Advisory Committee member is appointed as an individual and not as a representative of any organisation. However, their contribution to the committee is on behalf of the broader community and may reflect the interests of a specific section/group within the community such as (but not limited to):

- young people
- older people
- Aboriginal and Torres Strait Islander communities
- people who live with disabilities
- people with a mental illness
- cultural and linguistically (CALD) communities
- LGBTIQ+ communities
- people managing chronic illnesses
- carers or family members of people regularly accessing health services
- rural residents
- local people with a keen interest in healthcare planning and delivery.

**An application form accompanies this Position Description.
For further information contact the Community Participation Officer
email: engagement@lrh.com.au or phone 5173 8145**